



# Community Violence Intervention Supervisor

We are seeking a community violence intervention (CVI) supervisor who will oversee the work of our [street outreach program/hospital-based violence intervention program/group violence reduction strategy/peace fellowship/crisis management program], manage staff, organize professional development, and institute trauma support. The CVI supervisor coordinates the efforts of city government, law enforcement, public health agencies, service providers, victim advocates, frontline workers, community representatives, and others to achieve the organization's violence reduction goals and provide services to high-risk people.

## JOB DUTIES

- Develop and implement CVI project work plans and reviewing progress.
- Convene regular meetings with partners and staff and provide written follow-up.
- Document program activities and outcomes.
- Manage budgets, staff, and intended deliverables.
- Complete reporting to city government and funders.
- Conduct site visits and collect periodic reports from project partners to ensure that they are meeting the program's goals.
- Develop and maintain positive, supportive relationships with project partners, funders, and staff from diverse cultural and socio-economic backgrounds.
- Plan and conduct staff organizational and project-based training.
- Attend and host community facing events, town halls, and training.
- Facilitate communication and coordinate services with partner organizations.
- Facilitate onboarding and hiring.
- Identify funding opportunities for sustainability.
- Continuously expand knowledge and understanding of community resources and services.

## REQUIRED SKILLS AND EXPERIENCE

- Three years of experience managing a CVI program or community-based organization.
- Equivalent to an associate's degree from an accredited college or certification in professional CVI or related field.
- Works collaboratively and effectively within a team.
- Strong interpersonal and communication skills and the ability to work effectively with all relevant stakeholders in a diverse community.
- Deep knowledge of community violence interventions, community organizations, trauma treatment, and social services.
- Proficiency with Microsoft Office Suite, Google Suite, related software, and email.
- Creative and analytical problem-solving.

This position is a necessary component of community violence intervention strategies including: street outreach programs, hospital-based violence intervention programs, the Group Violence Reduction Strategy, peace fellowships, and crisis management systems.

For more information on this job type, contact the Health Alliance for Violence Intervention, the National Institute of Criminal Justice Reform, or the Community-Based Public Safety Collective.